

## ADVERTISEMENT FOR THE POST OF CEO, SMEDA

**Government of Pakistan is looking for a well-qualified, experienced, dynamic, determined, honest and a devoted individual with known integrity for appointment as CEO SMEDA for three years.**

No. of Posts	Position	Job Summary
01	Chief Executive Officer	To perform such powers and functions as may be assigned to him by the SMEDA Board
Age, Qualification & Experience	<ul style="list-style-type: none"><li>• Age Limit: Not less than 40 years of age.</li><li>• Nationality: Pakistani</li><li>• At least 18 years of post-qualification relevant experience and possessing Masters / Bachelor's Degree (minimum sixteen years of education) in Business Administration, Management, Marketing, HR, Public Administration, Public Policy, Economics &amp; Engineering, Finance &amp; Accounts, Law, Social Science or Equivalent from a reputable foreign or HEC recognized institute / university.</li><li>• Term: 3 Years which may be extended by only one additional term of not exceeding three years.</li></ul>	

### GENERAL INFORMATION

- Salary and other privileges/benefits commensurate with the qualification and experience as approved by the SMEDA Board according to MP-I Scale.
- Incomplete applications or applications received after the due date shall not be considered.
- Only short-listed candidates will be called for interview.
- SMEDA is an equal opportunity employer.
- Authority reserves the right to accept or reject any application without assigning any reason.
- No TA/DA will be paid for test/interview.
- Applicants working in Government/Semi-Government/Autonomous Bodies should route their applications through proper channel duly accompanied with NOC.
- Age relaxation will be applicable as per the Federal Government's current age relaxation policies.
- Interested candidates are invited to send their resumes along with Application form and a Declaration Form (Available at Ministry of Industries and Production website: [www.moip.gov.pk](http://www.moip.gov.pk)) on a non-judicial stamp paper within 15 days of publication of this advertisement at the email given below and in case of any query, the applicant may communicate on the same email: -

**MR. HASNAIN ALI**

**SECTION OFFICER (MED-I)**

Ministry of Industries and Production

Room No 125, First Floor, Block 'A', Pak Secretariat, Islamabad

Phone: 051-9202746

Email: [sectionofficermei@gmail.com](mailto:sectionofficermei@gmail.com)

**Annexure "A"**

**APPLICATION FORM FOR THE POST OF CHIEF EXECUTIVE OF  
PUBLIC SECTOR COMPANY**



(Photograph)

1. Post applied for \_\_\_\_\_

2. Name \_\_\_\_\_

3. Father's Name \_\_\_\_\_

4. Date of Birth \_\_\_\_\_

5. Nationality \_\_\_\_\_

6. CNIC No. \_\_\_\_\_

7. National Tax No. \_\_\_\_\_

8. Full Mailing address (with Telephone-landline & Mobile No. and E-Mail address)

\_\_\_\_\_  
\_\_\_\_\_

9. Educational & Professional Qualification (From Graduation)

S.No.	Course	Subjects	University/Institute	Year of Passing	Division/Class
1.					
2.					
3.					

10. Work Experience

S.No.	Organization	Post Held	Period (From - To)		Nature of Work/ Area of Specialization
1.					
2.					
3.					

11. Fitness and propriety for the job in line with the Fit and Proper Criteria (not more than 500 words):

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12. Strategic vision for improving the performance and financial position as the potential chief executive of the public sector company (not more than 500 words):

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13. Directorship in other companies:

(a) Past (during last five years) \_\_\_\_\_

(b) Present \_\_\_\_\_

Signature: .....

Full Name (in Block Letters),  
Designation, NIC Number,  
and Full Address

Date \_\_\_\_\_

(Note: Any information not provided will render the application incomplete and liable for rejection.)

**Annexure "B"**

**DECLARATION TO ACCOMPANY THE APPLICATION FORM FOR THE POST OF  
CHIEF EXECUTIVE OF PUBLIC SECTOR COMPANY**

i. I ..... son of ....., holder of CNIC No. .... hereby declare that I am not ineligible to act as a Chief Executive in terms of the Fit and Proper Criteria issued by the Securities and Exchange Commission of Pakistan vide the Public Sector Companies (Appointment of Chief Executive) Guidelines, 2015 as required in terms of the Public Sector Companies (Corporate Governance) Rules 2013, or any other relevant provisions of the Companies Ordinance, 1984; and

ii. I further declare that I am not suffering from any present or perceived conflict of interests, which would interfere with the exercise of independent judgment when acting in the capacity of chief executive of the company, and would be disadvantageous to the interests of the public sector company.

Signature: .....

Full Name (in Block Letters),  
Designation, NIC Number,  
and Full Address

Date: .....

Place: .....

Attested by  
An oath Commissioner  
[under his Stamp]

Witness to the signature:

Signature: .....

Full Name, Father's/ Husband's  
Name (in Block Letters)  
NIC Number, Occupation  
Full Address

**Note: To be made on stamp paper of requisite amount duly verified by Oath Commissioner**

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